



Please direct questions or concerns to:
Brandon & Bekah Kelley
573.775.5566
info@impactsomo.com
www.impactsomo.com

Thank You for taking the time to fill out this reference sheet. Upon completion please send this form in ASAP so we can process the applicants application for internship.

FORM MUST BE FILLED OUT IN ITS ENTIRETY

STEP 1: APPLICANT INFORMATION (please print clearly)

Applicant Name _____

STEP 2: REFERENCE INFORMATION (please print clearly)

Name _____ Relationship with applicant _____

How long have you known the applicant _____ Phone Number () _____

STEP 3: RATE THE APPLICANT

Please Rate 1-5, 5 being the highest and 1 being the lowest (please circle one).

How well do you know the applicant?

1 2 3 4 5

How well does this person work with others?

1 2 3 4 5

Does this person work well with leadership?

1 2 3 4 5

How does this person do with completing tasks?

1 2 3 4 5

How well does the applicant deal with conflicts?

1 2 3 4 5

Does the applicant have a positive attitude?

1 2 3 4 5

Please briefly describe the applicant & their background.

Based on the above questions, I

- Strongly recommend the applicant
- Recommend with confidence
- Recommend with some reservation
- Do not recommend

STEP 4: MAILING INFORMATION

Sending Information

Send to:
River Pointe Summer Internship
PO Box 1459
Steelville, MO 65565

Thank you for taking time to fill out this reference sheet, we ask that they be returned no later than June 14.